

**UNIVERSITY OF LINCOLN  
JOB DESCRIPTION**



|                   |   |              |   |             |            |
|-------------------|---|--------------|---|-------------|------------|
| <b>JOB TITLE</b>  | Lecturer in Paramedic Science                                   |              |   |             |            |
| <b>DEPARTMENT</b> | School of Health and Social Care, College of Health and Science |              |   |             |            |
| <b>LOCATION</b>   | Lincoln Campuses  |              |   |             |            |
| <b>JOB NUMBER</b> | CHS209  | <b>GRADE</b> | 7 | <b>DATE</b> | April 2025 |
| <b>REPORTS TO</b> | Deputy Head of School   |              |   |             |            |

**CONTEXT**

This is an exciting opportunity for an HCPC-registered Paramedic to join the teaching team at the University of Lincoln. You would be part of an expanding team of Paramedics and other Allied Health Professionals delivering undergraduate modules.

We are looking for a Paramedic who is dynamic, innovative, and has a can do approach to facilitating change. You will primarily be undertaking delivery of our BSc Paramedic Science and Certificate in Higher Education Ambulance Technician programmes.

The School of Health and Social Care offers a range of undergraduate, postgraduate degrees, and post registration continuous professional development programmes. We have an income of over £11m, 120 academic staff and over 1800 students registered on the School's programmes across Nursing, Midwifery, Social Work, Physiotherapy, Occupational Therapy, Paramedic Science, Speech and Language Therapy, Health and Social Care, and Research.

**JOB PURPOSE**

**Overview**

This is a developmental role for those entering their first full academic role. As such the duties described represent the range of activities that may be expected at this level and the actual range and depth of duties being undertaken will vary dependent upon the experience of the staff member.

Staff developing through this level are expected to gain the necessary experience and skills to demonstrate competency in the main areas of role as described before progressing to the next level.

**General Duties**

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

To deliver teaching over a range of modules within an established programme.

To undertake student tutoring and support.

To carry out a limited number of additional activities in support of the academic work of the department.

## KEY RESPONSIBILITIES

The responsibilities of a Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general a Lecturer can expect to undertake any of the following:

| Teaching and Learning Support   |
|---|
| <ul style="list-style-type: none"><li>• To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Deputy Head of School. The range of teaching duties may change from time to time.</li><li>• Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.</li><li>• Collaborate with colleagues in the continuous review and development of the Department's programmes.</li><li>• Take responsibility for the co-ordination of modules when appropriate to do so and after gaining sufficient relevant experience.</li><li>• Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.</li></ul>  |
| Scholarly Activity and Professional Practice  |
| <ul style="list-style-type: none"><li>• Develop a standing as a scholar and /or practitioner in your field that contributes to the profile and reputation of the School</li><li>• Collaborate in scholarly activities and / or professional practice based initiatives with colleagues in and beyond the School if appropriate</li><li>• Work with Professional bodies or relevant industry contacts to develop student or educational contract opportunities for the School/Department</li><li>• Work with more senior Scholars or Professional Practice leads in the School/Department to develop relevant activities to enhance the income and reputation of the School/Department and University</li><li>• Engage in subject professional and pedagogy research as required to support teaching activities</li><li>• Ensure that outcomes of scholarly activity are appropriately disseminated</li><li>• Engage in continuous professional development and scholarly activity in order to develop own professional skills, including teaching and learning skills</li></ul> |
| Liaison and Networking  |
| <ul style="list-style-type: none"><li>• Establish contacts within the wider community where possible and begin to form relationships for future collaboration</li><li>• Develop links with relevant professional bodies and academic groups</li><li>• Develop involvement in academic activities with industry and other external partners</li><li>• Take part in relevant internal committees and working groups</li></ul>   |

- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed

#### **Team Working**

- Work as a member of a team, collaborating on curriculum development and contributing to departmental meetings.
- Begin to co-ordinate the work of others when appropriate through taking responsibility for module co-ordination

#### **Student Support**

- Act as academic tutor to students as allocated by the School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary
- Supervise student projects and placements as appropriate

#### **Citizenship**

- Contribute, as required to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g. open days, student activities, alumni events and delivery of outreach activities e.g. school visits, local community activities
- Where appropriate, active participation in committees/groups contributing to university life e.g. health and safety, customer service, equality diversity and inclusivity, sustainability and working groups
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme
- Where appropriate help contribute towards the future development of the University and support the University's wider social, cultural and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, cultural activities, community activities

**In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.**

## ADDITIONAL INFORMATION

### Scope and dimensions of the role

This role will primarily involve delivering education on the BSc Paramedic Science and Certificate of Higher Education Ambulance Technician. You may also be required to teach into other health and social care programmes depending on your area of expertise. You will be involved in the support of students going out into practice education and in the training and support of practice educators. You will be expected to support a small group of students as a personal tutor.

### Key working relationships/networks

| Internal   | External  |
|--|---|
| <ul style="list-style-type: none"><li>• Head of Department</li><li>• Faculty Senior Academic Managers</li><li>• Departmental academic, administrative and technical staff</li><li>• Support Services Staff</li></ul> | <ul style="list-style-type: none"><li>• Relevant academic and professional groups</li><li>• Relevant national, regional and international networks</li><li>• External examiners</li></ul> |



UNIVERSITY OF  
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# UNIVERSITY OF LINCOLN PERSON SPECIFICATION

|                  |                               |                   |        |
|------------------|-------------------------------|-------------------|--------|
| <b>JOB TITLE</b> | Lecturer in Paramedic Science | <b>JOB NUMBER</b> | CHS209 |
|------------------|-------------------------------|-------------------|--------|

| <b>Selection Criteria</b>   | <b>Essential (E) or Desirable (D)</b> | <b>Where Evidenced Application (A) Interview (I) Presentation (P) References (R)</b> |
|---|---------------------------------------|--|
| <b>Qualifications:</b>  |                                       |  |
| Relevant honours degree or equivalent   | <b>E</b>                              | <b>A</b>   |
| HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one                 | <b>E</b>                              | <b>A</b>   |
| HCPC registration as a Paramedic  | <b>E</b>                              | <b>A</b>   |
| <b>Experience:</b>  |                                       |  |
| Teaching Adults   | <b>D</b>                              | <b>A/I</b>   |
| Curriculum development  | <b>D</b>                              | <b>A/I</b>   |
| Development and innovation of teaching and learning methods   | <b>D</b>                              | <b>A/I</b>   |
| Interdisciplinary work relevant to the Department   | <b>D</b>                              | <b>A/I</b>   |
| Developing depth and breadth of subject understanding   | <b>E</b>                              | <b>I</b>   |
| Delivering education via distance learning and technology enhanced learning                           | <b>D</b>                              | <b>A/I</b>   |
| <b>Skills and Knowledge:</b>  |                                       |  |
| Evidence of continuing professional development   | <b>E</b>                              | <b>A/I</b>   |
| Knowledge of Higher Education   | <b>D</b>                              | <b>A/I</b>   |
| Ability to develop excellent teaching and assessment skills across the range of taught levels offered | <b>E</b>                              | <b>MICRO TEACH</b>   |
| Ability to contribute to curriculum development   | <b>D</b>                              | <b>A/I</b>   |
| Ability to support students in their study through academic counselling                               | <b>E</b>                              | <b>A/I</b>   |
| Ability to use digital learning management systems  | <b>D</b>                              | <b>A / I</b>   |
| Ability to work on own initiative   | <b>E</b>                              | <b>A/I</b>   |
| Excellent written and verbal communication skills   | <b>E</b>                              | <b>A/I</b>   |
| Excellent digital and IT skills   | <b>E</b>                              | <b>I</b>   |
| Good organisational and time management skills  | <b>E</b>                              | <b>I</b>   |
| <b>Competencies and Personal Attributes:</b>  |                                       |  |
| Enthusiasm  | <b>E</b>                              | <b>I</b>   |
| Commitment  | <b>E</b>                              | <b>I</b>   |
| Team working  | <b>E</b>                              | <b>I</b>   |
| Good interpersonal skills   | <b>E</b>                              | <b>I</b>   |
| Flexibility and adaptability  | <b>E</b>                              | <b>I</b>   |

**Essential Requirements** are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

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| <b>Author</b> | JH | <b>PBP</b> | AG |
|---------------|----|------------|----|