



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Teaching Fellow in Sport & Exercise Science				
DEPARTMENT	School of Psychology, Sport Science & Wellbeing; College of Health and Science				
LOCATION	Lincoln Campuses				
JOB NUMBER	CSS458	GRADE	6	DATE	November 2024
REPORTS TO	Deputy Head of School				

CONTEXT

The School of Psychology, Sport Science & Wellbeing has two purpose built buildings with an extensive range of well-equipped dedicated research equipment. Within the specialist Human Performance Centre the specialist laboratories and equipment enable advanced assessment and enhancement of physical performance and health. Within Sarah Swift our facilities include EEG, TMS, Eye tracking (Tobii, Eyelink, DPI, Ober and VSG), Transcranial Doppler Ultrasound imaging and a 3D body and face scanner. There are also specific labs dedicated to Psychobiology, Sleep and Baby research and resources to support comparative / animal-based research in the field.

Taught programmes at undergraduate and master's level include a range of sport-related subjects, including Physical Education, Sports Coaching, Sport and Exercise Science, Strength and Conditioning and Sport and Exercise Therapy. The dedicated laboratory and clinic facilities have been established to support teaching, research and consultancy and offer students an applied experience, developing an individual's skills and competency for employment in the sector. The school has excellent links with the local community, industry, and professional practitioners.

Based at the heart of the beautiful historic city of Lincoln, you will join a friendly and thriving School with an outstanding reputation for student experience and rising reputation for excellence in research.

The University supports the progress and advancement of women in science and the School has been awarded an Athena SWAN Silver award. We recognise the positive value of diversity, promote equality and proactively work to make our School an inclusive environment. We welcome and encourage job applications from people of all backgrounds.

JOB PURPOSE

To support the provision of undergraduate and postgraduate teaching within the fields of Sport and Exercise Science and Sport and Exercise Therapy by developing and applying innovative and appropriate teaching techniques which create interest, understanding and enthusiasm amongst students. Carry out on-going curriculum review including module content and materials and contribute to learning and teaching strategy.

General Duties

- To deliver teaching over a range of modules within established programmes. Responsibilities include preparing teaching materials and setting and marking assessments.
- To undertake student support and tutorial activity.
- To carry out additional activities in support of the academic work of the School.

KEY RESPONSIBILITIES

The responsibilities of a Teaching Fellow may change over time according to the development needs of the School in which they are working and of the individual. In general, a Teaching Fellow can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching as determined by the Head of School, under the supervision of academic colleagues. The range of teaching duties may vary from time to time.
- Support the teaching objectives of the School by delivering teaching to students at undergraduate and/or postgraduate level, through allocated lectures, tutorials, practicals, and seminars, under the supervision of academic colleagues.
- To assist with assessment of students, where appropriate, under the supervision of Academic Staff.
- Develop own teaching materials, methods, and approaches, with guidance. Obtain and analyse feedback on own teaching design and delivery to facilitate this.
- Contribute to the development of new teaching approaches and course proposals, and to the design of curricula which are academically excellent, coherent, and intellectually challenging.
- Investigate innovative teaching, learning and assessment methods and techniques in the sector, and pedagogic research generally, bringing new insights to the School.
- Set up teaching equipment and materials.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.
- Undertake training through the Lincoln Academy of Teaching and Learning (LALT), remaining up to date with pedagogical practices and developing practice through peer-to-peer coaching.
- Continually update own development, knowledge and understanding of subject area, incorporating knowledge of advances into own teaching contributions. Teaching Fellows will work towards completing APA or a PgCert or FHEA, to develop and evaluate their practice to improve the student experience.

Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration.
- Develop links with relevant professional bodies and academic groups.
- Where possible, participate in academic activities with industry and other external partners.
- Liaise with subject librarians, timetabling and other services to ensure resources available are appropriately deployed.

Team Working

- Work as a member of a team to help the School meet its strategic objectives supporting curriculum development and contributing to School meetings.

Student Support

- Help support students in academic matters and aid in signposting students to relevant support services when necessary.
- To contribute to personal tutorial and study support programmes.
- Supervise student projects, providing advice and assistance on study skills.
- Identify the learning needs of students and define learning objectives.
- To support student engagement activities within the department.
- Maintain and develop a positive and inclusive learning environment.

Citizenship

- Contribute, as required to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g., open days, student activities, alumni events and delivery of outreach activities e.g., school visits, local community activities.
- Where appropriate, active participation in committees/groups contributing to university life e.g., health and safety, customer service, equality diversity and inclusivity, sustainability and working groups.
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme.
- Where appropriate help contribute towards the future development of the University and support the University's wider social, cultural, and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, cultural activities, community activities.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Scope and dimensions of the role

Teaching Fellows will undertake such teaching-related and student support duties as are assigned to them by the Head of School. The exact number of hours of face-to-face teaching and/or teaching support duties assigned at any one time will be determined using the workload system, taking full account of the level of experience and the requirements for supporting activity, including preparation, marking, student support, administration, engagement with school teaching-related activities, and teaching training and development.

Key working relationships/networks

Internal	External
<ul style="list-style-type: none">• Head of School• College Senior Academic Managers• School academic, administrative, and technical staff• Support Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• Prospective students



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

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LINCOLN

JOB TITLE	Teaching Fellow	JOB NUMBER	CSS458
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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Honours degree in relevant subject (1 st , 2.1 or equivalent),	E	A
Postgraduate degree in a relevant discipline area or relevant professional experience.	E	A
Professional qualifications in Strength & Conditioning/Personal Training/Sports Therapy etc.	E	A
Working to or willing to work towards PhD in relevant discipline.	D	I
Willing to work towards HE teaching qualification (APA, HE PGCE or HEA fellowship)	E	A
Experience:		
Teaching in Higher Education	D	A/I
Curriculum development	D	A/I
Interdisciplinary work relevant to the School	D	A/I
Developing depth and breadth of subject understanding	E	I
Skills and Knowledge:		
Ability to communicate complex subject matter, including good oral communications skills.	E	A/I
Knowledge of Higher Education	D	A/I
Ability to develop excellent teaching and assessment skills	E	A/I
Ability to contribute to curriculum development	D	A/I
Ability to use digital learning management systems	D	A/I
Ability to work on own initiative	E	A/I
Competencies and Personal Attributes:		
Interest in teaching, especially teaching in Higher Education	E	A/I
Enthusiasm	E	I
Commitment	E	I
Team working	E	I
Good interpersonal skills	E	I
Flexibility and adaptability	E	I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	KAM	PBP	AH
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