



UNIVERSITY OF
LINCOLN

UNIVERSITY OF LINCOLN JOB DESCRIPTION

JOB TITLE	Senior Lecturer in Occupational Therapy				
DEPARTMENT	School of Health and Social Care				
LOCATION	Lincoln				
JOB NUMBER	CSS708	GRADE	8	DATE	June 23
REPORTS TO	Deputy Head of School				

CONTEXT

The University of Lincoln is growing its pre-registration masters portfolio and we are looking for an Occupational Therapist to join our team as we expand to 40 students in January 2024. You will be joining a team of 3 other Occupational Therapists on a programme which has been delivered since 2018 and is currently undergoing revalidation to equip our graduates for the future delivery of health and Social Care. MSc Occupational Therapy sits alongside 4 other graduate entry registration programmes and 4 other AHP programmes. The academic team is supported by an Associate Professor for AHP and one of the 3 Deputy Heads of School.

JOB PURPOSE

General

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the University

To plan, design and deliver teaching within programmes in relevant discipline areas

To undertake student tutoring and support

To contribute to the research/scholarship and professional practice profile of the School

To carry out other activities in support of the academic work of the department

Specific to this post upon appointment:

Development and Leadership of new modules

External Liaison to develop placement capacity

KEY RESPONSIBILITIES

The responsibilities of a Senior Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general a Senior Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and postgraduate level programmes as determined by the Deputy Head of School. The range of teaching duties may change from time to time.
- Take responsibility for the design, content and delivery of specific areas of teaching and learning and for the quality of teaching delivered.
- Ensure that teaching content is appropriately informed by current research and advanced scholarly activity.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Research, Scholarly Activity and Professional Practice

- Conduct individual and / or collaborative scholarly and / or professional practice projects.
- Identify sources of funding and contribute to the projects of securing funds for own scholarly activities, where appropriate.
- Extend, transform and apply knowledge acquired from scholarship and professional practice to teaching and appropriate external activities.
- Engage in subject professional and pedagogy research as required to support teaching activities and contribute towards the priorities of the School and / or College.
- Ensure that outcomes of scholarly activity and/or professional practice are appropriately disseminated in peer reviewed outlets.
- Supervise and manage projects if required.

Liaison and Networking

- Establish contacts within the wider community; disseminate knowledge through public activities which enhance the reputation of the School or College.
- Participate in academic activities with industry and other external partners.
- Maintain and develop links with relevant professional bodies and academic groups.
- Represent the School or College on appropriate external bodies.
- Take part in relevant internal boards, committees and working groups at College or University level as required.

- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.

Team Working

- Act as a responsible team member, leading modules or programmes and co-ordinating the work of others to identify and respond to student needs.
- May be expected to supervise the work of others and/or participate in peer observation of teaching.

Student Support

- Act as academic tutor to students as allocated by the Deputy Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise research degree students as appropriate.
- Supervise student projects and placements as appropriate.

Citizenship

- Contribute, as required to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g. open days, student activities, alumni events and delivery of outreach activities e.g. school visits, local community activities
- Where appropriate, active participation in committees/groups contributing to university life e.g., health and safety, customer service, equality diversity and inclusivity, sustainability and working groups
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme
- Where appropriate, help contribute towards the future development of the University and support the University's wider social, cultural and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, cultural activities, community activities

Other

- Carry out specific departmental roles and functions as may reasonably be required – these being equitably distributed across the academic staff.
- Assist in student recruitment activities, including interviews, open days and external recruitment events.
- Engage in appropriate training programmes in the University.
- Actively follow and promote University policies.
- Participate in the staff appraisal scheme.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Scope and dimensions of the role

This role will involve working with the pre-registration graduate entry programme teams in the delivery of the MSc Occupational (Pre-registration) and post registration education. You may also be required to teach on the interprofessional modules and into other health and social care programmes depending on your area of expertise. This could include teaching small groups of approximately 15 students in practical skills sessions and seminars or key lectures to larger groups. You will be involved in the support of students going out into practice education and in the training and support of practice educators. You will be expected to support a small group of students as a personal tutor.

Key working relationships/networks

Internal	External
<ul style="list-style-type: none">• Head of School• Deputy Heads of School• Associate Professors (Principal Lecturers)• PVC/Head of College• College Senior Academics• College / School academic, administrative and technical staff• Support Services Staff• College Directors of Education and Academic Affairs	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners• External health and social care partners



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UNIVERSITY OF LINCOLN PERSON SPECIFICATION

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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant Master's degree	E	A
PhD in relevant discipline or equivalent demonstrated research/professional record (normally by publication but where appropriate through professional achievement)	D	A
HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one	E	A
Current registration with the HCPC as An Occupational Therapist	E	A
Experience:		
Relevant experience of teaching to undergraduates or graduates	E	A
Education or clinical experience in the physical or social services	D	A
Designing and evaluating adult learning materials	E	A/I
Development and innovation of teaching and learning methods	E	I/MICRO TEACH
Interdisciplinary work relevant to the School	E	A/I
Research/scholarship interest in a relevant area of work	E	A/I
Research experience or supervision	D	A/I
Experience of teaching international adult learners	D	A/I
Delivering education via distance learning and technology enhanced learning	D	A/I
Skills and Knowledge:		
Depth and breadth of subject understanding	E	A/I
Evidence of continuing professional development	E	A
Knowledge of Higher Education	E	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to supervise research projects	D	A/I
Ability to work on own initiative	E	A/I
Excellent written and verbal communication skills	E	A/I/MICRO TEACH
Excellent digital and IT skills	E	I
Good organisational and time management skills	E	I/MICRO TEACH
Competencies and Personal Attributes:		

Enthusiasm and commitment	E	I/MICRO TEACH
Team working	E	I
Flexibility and adaptability	E	I
Business Requirements		
Ability and willingness to travel around the county, country and internationally	D	A/I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	Dr Jackie Hammerton	PBA	DB
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