



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Lecturer				
DEPARTMENT	Lincoln Law School				
LOCATION	Lincoln Campuses				
JOB NUMBER	CSS483	GRADE	7	DATE	February 2023
REPORTS TO	Head of School				

CONTEXT

The University of Lincoln is one of the most dynamic young universities in the country. Situated in the centre of a beautiful cathedral city, our core mission is to combine outstanding, high-impact research and professional practice with a superb student experience and the highest quality civic engagement. Our academics and students engage collaboratively and creatively with some of the key issues of the age, generating insights and creative outputs that push the boundaries of knowledge and practice. Connecting the local to the global, we inspire and support our students to become flexible, self-directed, empathetic citizens of the world, who are prepared for working life today and for what it might become.

In 2020, the University of Lincoln was named Modern University of the Year in The Times and Sunday Times, Good University Guide 2021, as the highest-ranked multi-faculty modern university in the UK, climbing to 45th (out of 135). In the same year it was named one of the world's greatest young universities in the Times Higher Education Young University Rankings. The University has been awarded gold in the Teaching Excellence Framework for its consistently outstanding teaching, learning and outcomes for its students.

Lincoln Law School has an opportunity available to join its staff as a Lecturer on a fixed term contract of 6 months' duration (with possibility for extension depending on operational need) in order to cover a period of maternity leave on the Teaching, Scholarship and Professional Practice pathway. This post offers an excellent opportunity for a successful applicant to commence or develop their career in Higher Education. The Law School is committed to the quality of its teaching and is committed to the development of the academic and practical parts of its LL.B. programme and is keen to appoint an individual who can support the School to achieve this objective. The appointee to this post will be required to teach lectures and tutorials in Public International Law, Constitutional and Administrative Law and may also be expected to cover other teaching as necessary. The successful applicant will also be expected to serve as a personal tutor for a group of students, to undertake administrative tasks appropriate to the role and to supervise LLM dissertation students in the fields of Public International Law, International Criminal Law and International Human Rights. The successful applicant must be in a position to commence work, on Lincoln's Brayford campus, on 1 March 2023.

We strive for a diverse workforce with the very best employees and are committed to creating an inclusive environment for all. The University encourages applications from underrepresented groups inclusive of Black, Asian and other minoritised/marginalised ethnic groups, all gender identities and expressions from the LGBT+ community, candidates with a disability, and those that practise different faiths and beliefs, to enhance our One Community where we strive to be kind, patient, z supportive of each other.

JOB PURPOSE

Overview

This is a developmental role for those entering their first full academic role. As such the duties described represent the range of activities that may be expected at this level and the actual range and depth of duties being undertaken will vary dependent upon the experience of the staff member.

Staff developing through this level are expected to gain the necessary experience and skills to demonstrate competency in the main areas of role as described before progressing to the next level.

General Duties

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

To deliver teaching over a range of modules within an established programme.

To undertake student tutoring and support.

To carry out a limited number of additional activities in support of the academic work of the department.

Specific to this post upon appointment

The appointee to this post will be required to teach lectures and tutorials in Public International Law, Constitutional and Administrative Law and may also be expected to cover other teaching as necessary. The successful applicant will also be expected to serve as a personal tutor for a group of students, to undertake administrative tasks appropriate to the role and to supervise LLM dissertation students in the fields of Public International Law, International Criminal Law and International Human Rights. The successful applicant must be in a position to commence work, on Lincoln's Brayford campus, on 1 March 2023.

KEY RESPONSIBILITIES

The responsibilities of a Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general a Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Head of School. The range of teaching duties may change from time to time.
- Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.
- Collaborate with colleagues in the continuous review and development of the Department's programmes.
- Take responsibility for the co-ordination of modules when appropriate to do so and after gaining sufficient relevant experience.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Scholarly Activity and Professional Practice

- Develop a standing as a scholar and /or practitioner in your field that contributes to the profile and reputation of the School
- Collaborate in scholarly activities and / or professional practice based initiatives with colleagues in and beyond the School if appropriate
- Work with Professional bodies or relevant industry contacts to develop student or educational contract opportunities for the School/Department
- Work with more senior Scholars or Professional Practice leads in the School/Department to develop relevant activities to enhance the income and reputation of the School/Department and University
- Engage in subject professional and pedagogy research as required to support teaching activities
- Ensure that outcomes of scholarly activity are appropriately disseminated
- Engage in continuous professional development and scholarly activity in order to develop own professional skills, including teaching and learning skills

Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration
- Develop links with relevant professional bodies and academic groups
- Develop involvement in academic activities with industry and other external partners

- Take part in relevant internal committees and working groups
- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed

Team Working

- Work as a member of a team, collaborating on curriculum development and contributing to departmental meetings.
- Begin to co-ordinate the work of others when appropriate through taking responsibility for module co-ordination

Student Support

- Act as academic tutor to students as allocated by the Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary
- Supervise student projects and placements as appropriate

Citizenship

- Contribute, as required to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g. open days, student activities, alumni events and delivery of outreach activities e.g. school visits, local community activities
- Where appropriate, active participation in committees/groups contributing to university life e.g. health and safety, customer service, equality diversity and inclusivity, sustainability and working groups
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme
- Where appropriate help contribute towards the future development of the University and support the University's wider social, cultural and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, cultural activities, community activities

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Key working relationships/networks	
Internal	External
<ul style="list-style-type: none">• Head of Department• Faculty Senior Academic Managers• Departmental academic, administrative and technical staff• Support Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

UNIVERSITY OF
LINCOLN

JOB TITLE	Lecturer	JOB NUMBER	CSS483
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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant honours degree or equivalent	E	A
Working to or having completed a PhD in relevant discipline or equivalent through demonstrated record of practice and professional achievement	E	A
HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one	E	A
Experience:		
Teaching in Higher Education	D	A/I
Curriculum development	D	A/I
Development and innovation of teaching and learning methods	D	A/I
Interdisciplinary work relevant to the Department	D	A/I
Developing depth and breadth of subject understanding	E	I
Skills and Knowledge:		
Evidence of continuing professional development	D	A/I
Knowledge of Higher Education	D	A/I
Ability to develop excellent teaching and assessment skills across the range of taught levels offered	E	A/I
Ability to contribute to curriculum development	E	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to use digital learning management systems	D	A / I
Ability to work on own initiative	E	A/I
Competencies and Personal Attributes:		
Enthusiasm	E	I
Commitment	E	I
Team working	E	I
Good interpersonal skills	E	I
Flexibility and adaptability	E	I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	MRV	HRBA	DB
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