



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Senior Lecturer in Illustration				
DEPARTMENT	Lincoln School of Design				
LOCATION	Brayford Pool, Lincoln				
JOB NUMBER	COA312	GRADE	8	DATE	May 2021
REPORTS TO	Head of School				

CONTEXT

The University of Lincoln is one of the most dynamic young universities in the country. Situated in the centre of a beautiful cathedral city, our core mission is to combine outstanding, high-impact research and professional practice with a superb student experience and the highest quality civic engagement. Our academics and students engage collaboratively and creatively with some of the key issues of the age, generating insights and creative outputs that push the boundaries of knowledge and practice. Connecting the local to the global, we inspire and support our students to become flexible, self-directed, empathetic citizens of the world, who are prepared for working life today and for what it might become.

In 2020, the University of Lincoln was named Modern University of the Year in The Times and Sunday Times, Good University Guide 2021, as the highest-ranked multi-faculty modern university in the UK, climbing to 45th (out of 135). In the same year it was named one of the world's greatest young universities in the Times Higher Education Young University Rankings. The University has been awarded gold in the Teaching Excellence Framework for its consistently outstanding teaching, learning and outcomes for its students.

Lincoln School of Design has forged a reputation for excellence built on outstanding facilities, a diverse portfolio of programmes, and strong relationships with the creative industries. This School is one of the University of Lincoln's largest schools with over 1,000 design students taught at Arts Foundation, undergraduate and postgraduate levels in Lincoln and Hong Kong. It equips graduates with the skills, knowledge and experience required for a successful career in a competitive marketplace. Employability is at the heart of everything we do. We also have international partnerships with other universities across Europe, Hong Kong, China, America and South Africa, which provide opportunities for exciting overseas student study and academic research.

Colleagues in the Lincoln School of Design carry out research in a rich variety of ways and into a broad range of subjects, often involving collaborations with non-academic partners. Staff carry out both pedagogic research, which informs how we teach and enables students to learn, and design research across a wide range of topics, which generates books, articles, performances, and all kinds of 'stuff.' Additionally, colleagues engage in diverse professional practice - including book art, surf culture, printmaking and visual anthropology- wide-ranging outreach, and exciting business enterprise projects.

The BA Hons Illustration programme is the second largest in the School's portfolio. Our impressive specialist studios, labs and workshops, provide spaces in which students can explore design, share their ideas through practice-based learning and critically appraise the world of design, while our innovative 'Student as Producer' initiative offers students the opportunity to engage in real academic research and external professional projects. Each year our students win an impressive number of international design awards such as the RSA Student Design Awards and D&AD New Blood Awards.

JOB PURPOSE

General

- To work with colleagues on curriculum development and the advancement of relevant discipline areas within the University.
- To plan, design and deliver teaching within programmes in relevant discipline area.
- To undertake student tutoring and support.
- To conduct individual scholarly and / or professional practice-based projects that contribute to the profile of the School.
- To carry out other activities in support of the academic work of the school particularly in relation to discipline and teaching scholarship and/or relevant professional practice with relevant organisations.

Specific to this post upon appointment:

- To provide academic leadership for the BA Hons Illustration programme in line with the University's academic regulations and policies to ensure the effective management, delivery and health of the programme.
- To ensure the relevance and currency of the programme to enhance student learning, subject knowledge and employability.
- To have oversight of teaching delivery, ensuring all modules have allocated co-ordinators whose responsibilities are clearly defined with regard to the programme's learning outcomes; teaching delivery; assessment and feedback methods; and module evaluation.
- To actively engage with Student Reps to ensure student consultative and an appropriate effective respond to students' concerns.

KEY RESPONSIBILITIES

The responsibilities of a Senior Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general a Senior Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Head of School. The range of teaching duties may change from time to time.
- Take responsibility for the design, content and delivery of specific areas of teaching and learning and for the quality of teaching delivered.
- Ensure that teaching content is appropriately informed by current research and advanced scholarly activity.
- Collaborate with colleagues in the continuous review and development of the Department's programmes.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Scholarly Activity and Professional Practice

- Conduct individual and / or collaborative scholarly and / or professional practice projects.
- Identify sources of funding and contribute to the projects of securing funds for own scholarly activities, where appropriate.
- Extend, transform and apply knowledge acquired from scholarship and professional practice to teaching and appropriate external activities.
- Work with Professional bodies or relevant industry contacts to develop student or educational contract opportunities for the School.
- Work with colleagues in the School to develop relevant activities to enhance the income and reputation of the School and University.
- Develop relevant bids and tenders to enhance programmes and modules for organisations.
- Develop consultancy activities with partners in relevant organisations.
- Engage in subject professional and pedagogy research as required to support teaching activities and contribute towards the priorities of the School and / or College.
- Ensure that outcomes of scholarly activity and/or professional practice are appropriately disseminated in peer reviewed outlets.
- Supervise and manage projects, if required.

Liaison and Networking

- Establish contacts within the wider community; disseminate knowledge through public activities which enhance the reputation of the School or College.
- Participate in academic activities with industry and other external partners.
- Maintain and develop links with relevant professional bodies and academic groups.
- Represent the School or College on appropriate external bodies.
- Take part in relevant internal boards, committees and working groups at College or University level as required.
- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.

Team Working

- Act as a responsible team member, leading modules or programmes and co-ordinating the work of others to identify and respond to student needs. Although at this level this would not normally be expected for large or complex programmes, such as those involving split sites, or significant cross teaching.
- May be expected to supervise the work of others and/or participate in peer observation of teaching. At this level significant resourcing and staffing issues identified would be expected to be dealt with at a higher level.

Student Support

- Act as academic tutor to students as allocated by the Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise research degree students as appropriate.
- Supervise student projects and placements as appropriate.

Citizenship

- Contribute, as required to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g. open days, student activities, alumni events and delivery of outreach activities e.g. school visits, local community activities.
- Where appropriate, active participation in committees/groups contributing to university life e.g. health and safety, customer service, equality diversity and inclusivity, sustainability and working groups.
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme.
- Where appropriate help contribute towards the future development of the University and support the University's wider social, cultural and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, cultural activities, community activities.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Scope and dimensions of the role

The primary purpose of this role is to teach across, and to lead our BA Hons Illustration Programme, along with programme leadership. The post holder will work with the Lincoln School of Design leadership team and programme team to develop innovative teaching and learning strategies, to enhance the student experience, and to maintain quality practices in accordance with the University of Lincoln standards. The post holder will be required to maintain their currency in relation to their specialism, to participate in external income generation activities, and engage in activities aimed at enhancing recruitment to, and the profile of the BA Hons Illustration programme, locally, nationally and internationally.

Key working relationships/networks

Internal	External
<ul style="list-style-type: none">• Head of College• Head of School• College Senior Academic Managers• College academic, administrative and technical staff• Support Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant honours degree or equivalent	E	A
PhD in relevant discipline or equivalent demonstrated through professional practice record of achievement	E	A
HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one	E	A
Experience:		
Relevant teaching in Higher Education OR relevant professional experience	E	A
Curriculum development	D	A/I
Development and innovation of teaching and learning methods, including blended teaching and learning	D	A/I
Effective use of digital learning management systems	E	A/I
Interdisciplinary work relevant to the School	D	A/I
Research interest in teaching and learning development	D	A/I
Undertaking subject, professional and pedagogy research to support teaching activities	E	A/I
Conducting individual or collaborative scholarly or professional practice based projects	E	A/I
Skills and Knowledge:		
Depth and breadth of subject understanding	E	A/I
Evidence of continuing professional development	E	I
Knowledge of Higher Education	E	A/I
Ability to teach and assess across the range different levels of relevant BA and MA degree programmes	E	A/I
Ability to contribute to curriculum development	E	A/I
Understanding of international pedagogy	D	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to supervise student projects, field trips and placements	E	A/I
Ability to work on own initiative	E	A/I
Excellent written and verbal communication skills	E	A/I
Good organisational and time management skills	E	I
Excellent interpersonal skills and intercultural awareness	E	A/I
Competencies and Personal Attributes:		

Enthusiasm and commitment to teaching and learning	E	I
Ability to inspire enthusiasm in others	E	I
Team working, capacity for leadership, and collaborative working	E	I
Flexibility, adaptability and resilience	E	I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	AW	HRBP	HDR
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