



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Medical Education Fellow (Anatomy & Clinical Skills) / Foundation Year 3 in Undergraduate Medical Education (Fixed term 12 month contract, with the potential to extend for a further 12 months)				
DEPARTMENT	Lincoln Medical School / Undergraduate Medical Education, ULHT				
LOCATION	Brayford Wharf and United Lincolnshire Hospitals Trust (ULHT) sites				
JOB NUMBER	COS628	GRADE	FY3	DATE	March 2021
REPORTS TO	Head of Anatomy (University of Lincoln)				

CONTEXT

We are offering an exciting opportunity for doctors who, having successfully completed Foundation year 2, have a particular interest in medical education and wish to develop their teaching skills. These posts combine work as a Medical Education Fellow (principally as an Anatomy demonstrator but also teaching of Clinical Skills) at the newly established medical school hub at the University of Lincoln as well as in an acute NHS trust, providing the opportunity to teach students in the early years and BMedSci and clinical phases of their medical degree programme. From September 2021 Lincoln Medical School programmes will be taught from the brand new Medical School building on the Brayford Wharf campus.

The workload will be equally divided in terms of time commitment between university and Hospital Trust activity, with the university component taking precedence. As the teaching of anatomy takes place on set days of the week, post holders will have set days of work in the university (normally all day Monday, all day Tuesday and Wednesday morning), although this pattern may vary slightly at certain times of the academic year.

JOB PURPOSE

Medical Education Fellows (Anatomy & Clinical Skills)

The post-holders will guide students in their study of prosected cadaveric specimens during anatomy practical classes in the early years of their BMBS programme based at the University of Lincoln. The post-holders will also work to prepare prosections from cadavers for anatomy teaching; this aspect of the work may take place at the University of Nottingham or at the University of Lincoln, dependent upon the wishes of the Designated Individual. The post-holders will work closely with the Head of Anatomy (University of Lincoln) and other academic and technical staff within a busy teaching facility to deliver undergraduate teaching. If considered appropriate by the Head of Anatomy, there may be the opportunity for the post-holders to deliver other forms of teaching in anatomy (e.g lectures or seminars).

In addition, the post-holders will also contribute to teaching of clinical skills to the medical students.

Working within a well-equipped anatomy suite, the post-holders will have a very good working knowledge of human anatomy and experience in cadaveric dissection, essential to be able to co-ordinate and prepare pro-sections for teaching purposes. The post-holders will also be self-directed, methodical and organised, so as to ensure that comprehensive records are maintained to the standards required by the Human Tissue Act.

Post-holders will be mentored by the Head of Anatomy (University of Lincoln) and other academic staff leading on curricular themes to develop a role in setting and running assessments of students' knowledge of clinical anatomy.

Key duties of the roles include:

Handling, preparation and pro-section of cadaveric material; maintenance of up to date records; demonstrator in anatomy teaching sessions; teaching of clinical skills; assessment of anatomy knowledge. You may also be required to supervise student projects.

Undergraduate Medical Education

Working with the Undergraduate Medical Education Team in the United Lincolnshire Hospitals NHS Trust (ULHT) the postholders will contribute to clinical teaching, training and mentoring of medical students in the clinical phase of their studies. This will include theoretical classroom work, clinical skills sessions and preparing students for life as a foundation doctor, the latter including supervising students' direct interaction with patients. There is also the opportunity to contribute to the clinical teaching delivered for the foundation programme.

The postholders will also have the opportunity to undertake up to 2 clinical sessions a week.

KEY RESPONSIBILITIES

Key Responsibility 1
Teaching of anatomy to medical students via demonstration in anatomy practical classes, working under the direction of the Head of Anatomy (University of Lincoln).
Key Responsibility 2
Preparation of cadaveric pro-sections for use in medical student teaching at the University of Lincoln, ensuring compliance with the Human Tissue Act, working under the direction of the Designated Individual at the University of Nottingham.
Key Responsibility 3
As considered appropriate by the Head of Anatomy (University of Lincoln), occasional delivery of other anatomy teaching (e.g. lectures and seminars).
Key Responsibility 4
Teaching of clinical skills to medical students, working under the direction of the Director of Clinical Skills
Key Responsibility 5
Deliver clinical teaching, training and mentoring of medical students in the clinical phase of their studies whilst on placement at United Lincolnshire Hospitals NHS Trust
Key Responsibility 6
Undertake clinical sessions as negotiated with the Trust and in line with Hospital service needs.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

GMC Registration
Postholders will be allocated a responsible officer in ULHT who will monitor and provide feedback on performance and practice within the clinical aspect of the role and provide a recommendation to the GMC in respect of continued registration and licence to practice.

Key Working Relationships/Contacts	
University of Lincoln/Nottingham	ULHT
<ul style="list-style-type: none"> • Associate Dean of Medicine at Lincoln • Head of Anatomy & Anatomy Team • Director of Clinical Skills and Clinical Skills Lecturers • School administration staff • University of Nottingham Anatomy Team 	<ul style="list-style-type: none"> • Clinical teams in areas where clinical work is undertaken • Division support and administration teams



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PERSON SPECIFICATION**

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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
MBBS or equivalent medical qualification	E	A
ALS certificate	E	A
Successful ARCP in F2	E	A
Full registration with the GMC and licence to practice	E	A
Experience:		
Foundation Year 2 completed	E	A
Understanding of clinical governance and demonstration of participation in audit	D	A/I
Experienced in cadaveric dissection	D	A/I
Understands the provisions of the Human Tissue Act with respect to the teaching of anatomy	D	A/I
Experience of teaching and assessment of undergraduate medical students	D	A/I
Experience in research	D	A
Presentations at postgraduate meetings	D	A
Skills and Knowledge:		
Good basic IT skills including word processing and simple databases	E	A
Demonstrable skills in written and spoken English to the appropriate standard necessary to fulfil the job requirements.	E	A/P/I
Very good knowledge of clinical anatomy	E	P/I
Capable of delivering a brief, focused anatomy teaching task at year 1/year 2 undergraduate medical student level	E	P
Competencies and Personal Attributes:		
Delivery of PATIENT -centered care	E	A/I/R
Show RESPECT to Patients	E	A/I/R
Embrace SAFE working	E	A/I/R
Show RESPECT to each other and patients	E	A/I/R
Show COMPASSION	E	A/I/R
Deliver and develop EXCELLENT care	E	A/I/R
Ability to work in a multi-disciplinary team as well as being able to work independently	E	A/R
Good interpersonal skills	E	A/I/R
A firm commitment to continuing medical education	E	A/I
Enquiring, critical and flexible approach to work	E	R

Reliable work record	E	R
Is organised and methodological	E	A/P/R
Willingness to travel to University of Nottingham on occasion	E	A/I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	DM, SK, PD	HRBP	SP
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