



UNIVERSITY OF LINCOLN
JOB DESCRIPTION

JOB TITLE	Senior Lecturer in Criminology				
DEPARTMENT	School of Social and Political Sciences				
LOCATION	Brayford				
JOB NUMBER	CSS378, CSS439	GRADE	8	DATE	November 2018
REPORTS TO	Head of School				

CONTEXT

Through the appointment of a Senior Lecturer in Criminology, the School of Social and Political Sciences is seeking to strengthen still further its research and teaching profile.

The post holder will work in an area of criminology that complements and enhances the School's expertise. They will add to the School's profile and portfolio by producing high quality published research, teaching at undergraduate and postgraduate level, supervising research students in line with their specialism, bidding for external research funding, interacting with external communities as appropriate, and engaging in a collegial fashion with the work of the School as a whole.

JOB PURPOSE

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the University.

To plan, design and deliver teaching within programmes in relevant discipline areas.

To undertake student tutoring and support.

To contribute to the research profile of the School.

To carry out other activities in support of the academic work of the department.

KEY RESPONSIBILITIES

The responsibilities of a Senior Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general a Senior Lecturer can expect to undertake any of the following:

Research and Scholarly Activity

- Make a contribution to the research profile of the School or College and pursue a personal research programme consistent with the School's research priorities
- Have sufficient outputs to be returned in the REF at agreed minimum standards inclusive of complex circumstances.
- Collaborate in research activities and initiatives with colleagues in and beyond the School if appropriate.
- Ensure that outcomes of research and scholarly activity are appropriately disseminated in peer reviewed outlets.
- Apply for grant funding and manage, as appropriate, any grants which are secured.
- Supervise and manage research projects if required.

Teaching and Learning

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Head of School.
- Take responsibility for the design, content and delivery of specific areas of teaching and learning and for the quality of teaching delivered.
- Ensure that teaching content is appropriately informed by current research and advanced scholarly activity.
- Collaborate with colleagues in the continuous review and development of the Department's programmes.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Liaison and Networking

- Establish contacts within the wider community; disseminate knowledge through public activities which enhance the reputation of the School or College.
- Participate in academic activities with external partners.
- Maintain and develop links with relevant professional bodies and academic groups.
- Represent the School or College on appropriate external bodies.

- Take part in relevant internal boards, committees and working groups at College or University level as required.
- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.

Team Working

- Act as a responsible team member, leading modules or programmes and co-ordinating the work of others to identify and respond to student needs.
- May be expected to supervise the work of others and/or participate in peer observation of teaching.

Student Support

- Act as academic tutor to students as allocated by the Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise student projects and placements as appropriate.

Other

- Carry out specific departmental roles and functions as may reasonably be required – these being equitably distributed across the academic staff.
- Assist in student recruitment activities, including interviews, open days and external recruitment events.
- Engage in appropriate training programmes in the University.
- Actively follow and promote University policies.
- Participate in the staff appraisal scheme.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Key working relationships/networks	
Internal	External
<ul style="list-style-type: none">• Head of School• College Senior Academic Managers• Departmental academic, administrative and technical staff• Support Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

UNIVERSITY OF
LINCOLN

JOB TITLE	Senior Lecturer in Criminology	JOB NUMBER	CSS378, CSS439
------------------	--------------------------------	-------------------	-------------------

Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant honours degree or equivalent	E	A
PhD in relevant discipline or equivalent demonstrated research record (normally by publication but where appropriate through professional achievement)	E	A
HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one	E	A
Experience:		
Relevant teaching in Higher Education OR relevant professional experience	E	A/I
Curriculum development	D	A/I
Development and innovation of teaching and learning methods	D	A/I
Interdisciplinary work relevant to the School	D	A/I
Research interest in a relevant area of work	E	A/I
Research supervision	D	A/I
Proven record of outputs that would be returnable in the REF	E	A/I
Skills and Knowledge:		
Depth and breadth of subject understanding	E	A/I
Evidence of continuing professional development	E	A/I
Knowledge of Higher Education	D	A/I
Ability to teach and assess across the range of taught levels offered	E	A/I
Ability to contribute to curriculum development	E	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to supervise research students	E	A/I
Ability to work on own initiative	E	A/I
Excellent written and verbal communication skills	E	A/I
Good organisational and time management skills	E	A/I
Competencies and Personal Attributes:		
Enthusiasm and commitment	E	I
Team working	E	I
Flexibility and adaptability	E	I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	EB	HRBA	HDR
---------------	----	-------------	-----