



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Lecturer/Senior Lecturer, Sound (TSPP or T&R)				
DEPARTMENT	School of Film & Media				
LOCATION	Brayford Pool Campus, Lincoln				
JOB NUMBER		GRADE	7	DATE	June 2017
REPORTS TO	Head/Deputy Head of School				

CONTEXT

Lincoln School of Film & Media has been delivering media education at HE for over 20 years and we are currently amongst the very best Schools in the UK for media education and research. As a creative and dynamic School, we have developed a strong reputation for the integrated nature of our courses, our relationship with the media, creative and cultural industries, and the strength of our research and professional practice activity across practical and theoretical areas. Even in these tough economic times, a very large number of our students go on to forge successful careers in these industries and other professions like them. As we move into the next 20 year phase we are determined to advance our status as one of the leading centres for media education in HE, with a distinctive reputation for creative entrepreneurship and with our students at the heart of everything we do.

Our main aims are to:

1. Ensure that we continue to offer a coherent, efficient and attractive integrated portfolio of undergraduate and postgraduate media programmes, with strong teaching quality benchmarks, including appropriate professional accreditation, high national student satisfaction rankings, and strong graduate employability.
2. Increase UG student entry tariffs, while maintaining recruitment in a challenging market.
3. Establish a strong research profile building on a competitive performance in REF 2014 with a high proportion of staff submitted at grade point average 3.0 or above.
4. Significantly increase external income generation.
5. Significantly increase postgraduate and international student recruitment.

JOB PURPOSE

General

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

To deliver teaching over a range of modules within an established programme.

To undertake student personal tutoring and support.

To contribute to the research and/or professional practice profile of the School.

To carry out a limited number of additional activities in support of the academic work of the School.

Specific to this post upon appointment

To devise and lead Craft skills workshops, Seminars and Lectures in Location Sound Recording. To teach and assess work within the wider Media Production programme with a diverse set of media outcomes.

Essential:

Demonstrable practical experience of Film and/or Television Location Sound Recording and mixing, in a leading role.

Experience and/or knowledge of **one** or more of these additional areas:

- *Sound Editing (including up to date sound processing/restoration software skills e.g. Izotope/waves/etc)*
- *Sound Design, Soundtrack Design & Composition for visual media, Post Production workflows*

Desirable:

Use / knowledge of non-linear editing software, such as Pro Tools for sound editing and mixing, as well as Premiere or Avid for video editing. Knowledge of current regulations in terms of EBU loudness standards, and a good knowledge of key Film, TV and Screen content, both historical and recent. An IMDb Listing would be beneficial.

Some knowledge of elements of key critical and theoretical elements within the field of sound for visual media would be an advantage.

The candidate will initially deliver teaching within Media Production and Audio Production Degree Programmes as required.

To teach across a range of modules at undergraduate level.

To contribute to the development of the curriculum for the critical and cultural studies strands.

To develop a strong research or professional practice profile.

To contribute to the development of provision in this subject area.

Ensure achievement of HE teaching qualification/accreditation [eg with HEA] during the probation period.

KEY RESPONSIBILITIES

The responsibilities of a Lecturer are wide ranging and may change over time according to the development needs of the School and the individual. In general a Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and postgraduate level programmes as determined by the Head of School. The range of teaching duties may change from time to time.
- Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Take responsibility for the co-ordination of module(s).
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Research and Scholarly Activity

- Make a contribution to the research and scholarly and/or professional practice profile of the School and pursue a personal research/scholarly/professional practice programme consistent with the School's priorities.
- Collaborate in initiatives with colleagues in and beyond the School if appropriate.
- Engage in subject professional and pedagogical research as required to support teaching activities.
- Ensure that outcomes of research and scholarly and/or professional practice activity are appropriately disseminated.
- If on a teaching and research contract: Have sufficient outputs of sufficient quality to be returned in the next REF.
- Apply for grant funding and manage, as appropriate, any grants which are secured, with support from the College Business Development Manager and University Research Office.

Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration.
- Develop links with relevant professional bodies and/or academic groups.
- Develop involvement in academic activities, with industry and/or other external partners.

- Take part in relevant internal committees and working groups.
- Liaise with subject librarians and other services to ensure resources available are appropriately deployed.

Team Working

- Work as a member of a team, collaborating on curriculum development and contributing to School and Programme meetings.
- Support the work of others when appropriate through taking responsibility for module co-ordination.

Student Support

- Act as personal tutor to students as allocated by the Head of School/Senior Tutor and act as first line contact for them for advice and support on academic, pastoral and careers matters, ensuring that students are directed to relevant professional services when necessary.
- Take part in the supervision of masters and/or research degree students as appropriate.
- Supervise student projects, dissertations and/or placements as appropriate.

Other

- Carry out specific School roles and functions as may reasonably be required – these being relatively limited in order to allow the role holder to take advantage of planned developmental and research opportunities, especially during the probationary period.
- Assist in student recruitment activities, including interviews, open days and external recruitment events.
- Engage in appropriate training programmes in the University.
- Actively follow and promote University policies.
- Participate in the staff appraisal and Peer Review of Practice schemes.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Scope and dimensions of the role

The role of Lecturer in sound is vital to ensuring the highest quality experience for our students, through teaching, research, assessment and personal tutoring support.

The post-holder is expected to play as full a part as possible in the development of a lively and dynamic professional and creative culture for this subject area, helping ensure LSFM continues to develop its international and national reputation for the highest quality research and professional scholarly practice.

Key working relationships/networks

Internal	External
<ul style="list-style-type: none">• Head of School/Deputy Head of School• School Senior Tutor• Programme leaders and module co-ordinators• Students• School academic, administrative and technical staff• College Manager• Professional Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners• Schools and colleges



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

UNIVERSITY OF
LINCOLN

JOB TITLE	Lecturer, Animation	JOB NUMBER	
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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant degree at Masters level	E	A
Have completed a PhD in relevant discipline OR have relevant high level industry experience.	D	A
Teaching qualification	D	A
Experience:		
Teaching practice in Higher Education	E	A/I
Curriculum development	D	A/I
Development and innovation of teaching and learning methods	D	A/I
Interdisciplinary work relevant to the School	D	A/I
Production of high quality research outputs	E	A/I/R
Skills and Knowledge:		
Evidence of continuing professional development	E	A/I
Developing breadth and depth of subject understanding	E	I
Knowledge of Higher Education	E	A/I
Evidence of excellent teaching and assessment skills across the range of taught levels offered	E	A/I
Ability to contribute to curriculum development	E	A/I
Ability and willingness to support students as personal tutor	E	A/I
Ability to work on own initiative	E	A/I
Competencies and Personal Attributes:		
Enthusiasm for providing a high level student experience	E	I
Commitment to team working	E	I
Excellent interpersonal skills	E	I
Flexibility and adaptability	E	I
Membership of subject-related association (academic and/or professional)	D	A/I
Commitment to personal development	E	A/I/R

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	Richard Vickers	HRBA	Jo Edwards
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